

STAGING, SOUND AND LIGHTING SERVICES FOR
ROCKTOBIERFEST 2026
RFQ 001 FY27

DEADLINES:

Quotations and all documents must be received via email to kfrance@rockvillemd.gov by **Wednesday, July 15, 2026, at 11:00am.**

Questions regarding scope must be sent in writing to kfrance@rockvillemd.gov by **Tuesday, July 7, 2026, at 11:00am**

SCOPE

The City of Rockville is soliciting competitive quotes to provide turnkey sound and lighting systems, staging and production services for **two stages** at its Rocktoberfest event to be held on Saturday, September 26, 2026, in Rockville Town Center (Maryland Ave. and Middle Lane) in Rockville, MD. This bid is for two (2) turnkey sound systems, one (1) turnkey lighting systems and one (1) SL100 stage. The second stage will be on staging under a large tent approximately 40' x 100'.

GENERAL REQUIREMENTS

The City requires staging, sound, lighting, and production services that meet the exact or acceptable equivalent as required by the technical specifications. Both audio systems are to be properly size for the venue and to provide excellent coverage and be of a professional quality. The City requires experienced competent engineers to be present at the stages at all performance times to operate the provided equipment.

The following pages encompass a list of required equipment and setup requirements. Equipment shall be the exact or equivalent to the items specified and suitable for the coverage areas listed for each stage. Bidders must include detailed justification for proposed equivalent items. The City shall have final say in all sound and lighting levels. No subcontracting of sound and lighting components.

EVENT TIMELINE

Below is an approximate timeline of events. Specific times will be determined at production meeting to be held prior to the event.

Friday, September 25, 2026

Equipment Load-In

Start Time	Complete Time	
10:00 am	2:00 pm	Load In for (1) SL100 Stage, Sound and Lights for (2) stages

Saturday, September 26, 2026

Start Time	Complete Time	
8:00 am	9:30 am	Final Prep
11:00 am	5:00 pm	Performances (approximately 3 per stage)
5:00 pm	8:00 pm	Strike/Load-Out

EQUIPMENT REQUIREMENTS

MAIN STAGE

Staging Requirements

One (1) Trailer Mounted Stages (Stageline SL100 Version 2018 or newer) with Stage floor of 24'x 20' with the following:

- Stage floor to be 24'w x 20'd
 - No additional decking to attach to stage or structure to fit this dimension.
 - Deck rated at 100 lbs/sq. ft (minimum)
 - Deck surface to be plywood on aluminum.
 - Overall deck height 3'6" to 4'2"
 - Hydraulic stabilizers for leveling.
- Roof surface to be fiberglass bonded to aluminum.
- Maximum roof height from street to ceiling not to exceed 21'
- Load bearing capacity of 3,500lbs (minimum)
- (1) Sound wings (tented)
 - Wing to be 8' x 8'
 - Sound wings load bearing capacity 800lb (minimum)
- Fire Retardant wind walls for three sides
 - Black or gray
- Gust wind resistance of 77 MPH with wind walls installed (minimum)
- One (1) set of steps w/ rails.
- Ramp to be set off rear of stage.
- Guardrails
- Skirting; black or gray
- (1) Rolling Drum Riser
 - Dimension of 8'x8'x1'
 - Carpeted and skirted.
- Installation time of (2) hours (Maximum)
- Dedicated Stageline certified SL100 technician on-site at all times

Sound and Lighting System (for SL100 Stage):

- Stage Information
 - Located on an SL100 Stage
 - Concert Quality Audio coverage for an outdoor area is approximately 170' wide x 300' deep.
 - Power will be via an onsite 60 kw generator positioned within 75' of stage (provided by the City of Rockville)

- Production advance for artists will be coordinated between City of Rockville Production Manager and Sound/Lighting Contractor
- Technicians to Operate (minimum) Sound and Lighting Systems
 - (2) A1 Sound Engineers
 - (1) A2 Patch
- Audio Needs
 - One High Quality Speaker System with flown line array consisting of D&B Audiotechnik Y Series, L-Acoustics Kara Series, JBL VTX A8 or V20 series, Martin MLA-MINI or approved equivalent.
 - Minimum of (6) line-array speakers per side
 - 2x18" Subwoofers consisting of D&B Audiotechnik, L-Acoustics, JBL VTX, Martin MLA or approved equivalent.
 - Minimum of 4 ground stacked.
 - All associated motors/chain falls, rigging and control.
 - All associated cables
 - Appropriately sized amplification for entire speaker system- Lab Gruppen, Crown ITech HD, D&B amplifiers with Lake processing or approved equivalent
 - Two Digital Audio Mixing Consoles consisting of DiGiCo SD10, Avid Profile or SC48, Yamaha CL5, Midas Pro 2 or approved equivalent.
 - Minimum 32 inputs, 48 inputs preferred.
 - One console is for FOH/Mains
 - One console is for Monitors (mixed from side)
 - Console must be fully functioning with all cables and power supplies.
 - Adequate external equalization and outboard processing to meet artist's specifications.
 - One monitor, microphone, cable package consisting of:
 - 8 matching stage monitors
 - Martin LE100/200, D&B M2/M4, L-Acoustics X12/x15 HiQ
 - 1 double 15" or single 18" powered sub for use as drum fills
 - 1 two-way drum fill monitor
 - Appropriately sized amplification for all monitors in system- Lab Gruppen, Crown ITech HD, D&B amplifiers or approved equivalent
 - All wired microphones to meet artist's specifications or approved replacements (estimated 24-30 assorted instrument and vocal mics + 12 DI boxes)
 - All pro level microphone stands.
 - 2 Shure Professional level microphones -UHFR wireless HH or approved equivalent
 - All stage cables, cords, snakes, patching necessary to integrate system.
 - Power distribution from provided cam power to all audio amplifiers, mixers, audio equipment and stage power distribution for artist's use.
 - All necessary crew labor for load in, set-up, changeovers and strike
- Lighting Needs
 - (12) LED Par, Outdoor IP Rated Wash (Chauvet COLORado 1-Tri IP, or Elation SixPar 300IP or approved equivalent)
 - Rigged 6-8 fixtures downstage for front light and balance rigged mid/upstage for back light.
 - (6) moving head wash fixtures, Chauvet R1, Maverick MK1 Spot, Elation Platinum Spot LED II or approved equivalent
 - Rigged mid/upstage.

- (1) Lighting console, grandMA3, grandMA3 Lite, Avo Diamond 9, or approved equivalent
- 1 Hazer w/ fan
- All associated truss, motors, rigging, and control.
- All necessary crew labor for load in, set-up and strike

SIDE STAGE (Biljax Stage to be built by separate contractor)

Sound System (for Tented Stage)

- Audio Needs
 - 1 High Quality Speaker System stacked in a 4-way stereo configuration consisting of:
 - 4 3-way boxes (2 per side)
 - 4 Double 18" Subs
 - One Digital Audio Mixing Consoles consisting of DiGiCo SD10, Avid Profile or SC48, Yamaha CL5, Midas Pro 2 or approved equivalent.
 - Monitors driven wirelessly via iPad control from side of stage/house.
 - Appropriately sized amplification for entire speaker system- Lab Gruppen, Crown ITech HD, D&B amplifiers with Lake processing or approved equivalent
 - PA must be able to clearly reproduce 110db (A weighted SPL at mix position)
 - Appropriately sized amplification for entire speaker system- Lab Gruppen amplifiers with EAW UX8800 processor or approved equivalent
 - 1 Monitor, Microphone, cable package consisting of:
 - 6 Matching stage monitor wedges. (LF15" HF 2") 2 way in 6 separate mixes. EAW, Meyer or comparable 1 Two-way drum fill monitor speaker
 - 1 Two-way drum fill monitor speaker
 - All stage cables, cords, snakes, patching necessary to integrate system and meet artist's specification.
 - Technicians to Operate (minimum) Sound and Lighting Systems
 - (1) A1 Sound Engineers
 - (1) A2 Patch
- Lighting Needs - No lighting requirements
- Power will be via an onsite 40 kw generator positioned within 40' of stage (provided by the City of Rockville)

DISMANTLE

Dismantle and load out to begin immediately following last performance of the festival. All equipment and vehicles must be clear from the site by 9:00 pm on Saturday, September 26, 2026.

REFERENCES

Vendor must include in quotation (3) references and contact information for events that have similar scope of work as RFQ 001 FY27.

SUBCONTRACTING

There is to be no subcontracting of work and equipment. Vendor must present proof of ownership of for Stageline SL100 with quotation. Example: copy of title and/or registration. There is to be no re-rents of the SL100.

CHECKLIST

The following items must be submitted with quotation:

- Completed RFQ 001 FY27 Quotation Form
- Completed RFQ 001 FY27 Proposed Items List
- SL100 Proof of Ownership
- References (3)